



KIIT POLYTECHNIC
KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY (KIIT)
BHUBANESWAR, ODISHA-24

No. KP/115/2025.

Date: 23/04/2025

NOTICE

Attention all ST, SC, OBC & SEBC Students

The online application date for **Post-Matric Scholarship 2024-25** has been extended upto **06/05/2025**. All eligible students are required to apply for Post-Matric Scholarship (Fresh /Renewal & Renewal in New Course) by **06/05/2025**. For details please visit URL **<http://www.scholarship.odisha.gov.in>**. Students are required to submit the hard copy of the online scholarship application form along with uploaded documents in the office by due date for further verification.

Eligibility Criteria for Post Matric Scholarship Scheme:

- Student shall belong to ST, SC, OBC/SEBC community and should be permanent resident of Odisha.
- The annual family income of the parents/guardian from all sources should not exceed Rs. 2,50,000/- (Two Lakh Fifty Thousand).
- In case of OBC and SEBC students, scholarship award will be subject to at least 50% marks in last qualifying examination.

Important Instruction for Students:

1. Students are advised to visit the portal and click on HOW TO APPLY button to know the complete procedure of Online Registration in Odisha State Scholarship.
2. NEW IDs will be generated based on AADHAAR authentication through OTP. Therefore, students must ensure that their Aadhaar is linked with an operational mobile number to receive OTP and provided in scholarship portal for successful registration.
3. As per Govt. of India stipulations, all students (FRESH (New Registration) & RENEWAL) will be required to go through bio-metric authentication in OSSP. For this, necessary facility has been provided in student login page. The detailed process has also been provided in home-page of OSSP.
4. While creation of ID for OSSP, Name, Gender and DOB will be fetched from the AADHAAR and will remain non-editable. Therefore, before confirming student need to ensure that these details are corrected in their AADHAAR (Including spelling of the name & surname).
5. ST students are required to provide the tribe name they belong to and whether they belong to Particularly Vulnerable Tribal Group (PVTG). Please refer your caste certificate properly to choose the correct tribe name from the drop down list. In case you are confused regarding belonging to Particularly Vulnerable Tribal Group (PVTG), please check with your parent/grandparents with the list of 13 Particularly

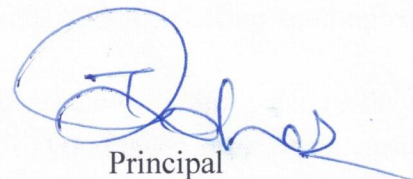
Vulnerable Tribal Groups provided in the dropdown in Portal to ascertain if you belong to any of them. If not, please select option as NO.

6. At the time of filling details in application, students are required to be diligent. Further, ensure to upload correct valid & legible certificates in the portal for verification. Any mismatch found during scrutiny process at institution/DWO level will lead to rejection of application. However, in case of any requirement, DWO may seek hard-copies of application and other required documents from from/institution.
7. Students applying for the first time or renewing in new course need to obtain **caste and fresh income certificate** through e-district portal of Odisha and upload in the application.
8. Students are required to provide details of all educational qualifications received till date starting from matriculation in concerned section and upload the certificate/mark-sheet of the same in concerned section. When you are Re-newing in New course, do not forget to add the details of most recent attained from completion of the course in last academic year.
9. Student must provide an operative, active & unique mobile number (preferably a whatsapp linked number) to receive important messages regarding application status. As per GoI stipulation, one mobile number can be used against only one application.
10. Students are advised to keep their Unique ID & Password confidential. In case any mis-credit/manipulation happens due to sharing of user id & password with others, student, student will be solely held responsible.

For further details visit **FAQ** (Frequently Asked Questions/How to apply) for students in the scholarship portal. For details information on academic & readmission contact with office.

Documents Required

01. Aadhaar Card
02. Applicant's Photograph
03. Income Certificate (for fresh/renew in new course of application)
04. Caste certificate
05. Resident certificate
06. Special category certificate (if any)
07. Front page of Bank Passbook for account details of the student
08. Matriculation Certificate (Except in case of Non-matriculate ITI courses)
09. Last examination mark sheet.
10. Hosteller Certificate (2024-25), if staying in hostel.



Principal

Copy to:

- All Notice Boards.
- All Tutor Mentors, All HoDs for information.
- Vice Principal/Dy. Director for information.