



KIIT POLYTECHNIC
KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY (KIIT)
BHUBANESWAR - 24

No. KP / 75 / 25

Date - 17 / 03 / 2025

NOTICE

Sub: Branch Change

The 1st year (2nd semestser) students interested to change their current branch from 3rd semester are required to submit application in the prescribed format in the examination office on or before **25.03.2025**.

The application will be scrutinized by the committee and the final change of branch notification will be made after consideration of available vacancies, marks obtained by the student in HSC / 10th Examination. The Xerox copy of HSC / 10th examination mark sheet must be attached with the application form. No application will be accepted after due date.

Students admitted under **TFW / EWS scheme** are not eligible for branch change.


Principal

Copy to:

- Notice Boards (Campus & hostels)
- Class circulation (1st yr.).
- All HoDs / 1st yr. Tutor Mentors for information.
- Vice Principal / Dy. Director, KP for information

FORMAT FOR BRANCH CHANGE

1. Name of the student : _____
2. Class Roll No. _____ Registration No. _____
3. Current Branch: _____
4. Intent to change branch : 1st choice _____, 2nd choice _____
5. Marks obtained in HSC / 10th exam. _____, % of marks _____
6. MobileNo:(Student) _____, (Parents/guardian) _____

Signature of student

Signature of parents / guardian / Tutor Mentor.